

BHARAT SANCHAR NIGAM LIMITED (NOTICE INVITING TENDER)



SI No.	Name of work	Estimated cost.(Rs.)	EMD (Rs).	Time	NIT No.
1	Annual Comprehensive maintenance of 1No 13 Passenger capacity lift at Telephone Bhawan , Berhampur	120000	2400	24Months	N.I.T No.- 196/BSNL-BSR/18-19.

A/A & E/S Reference	ARMO
T/S No.	23/2018-19

Tender paper cost (Non refundable)	Rs.	590.00
Last Date of receipt of application:-	23.01.2019	(upto 4.00PM)
Last Date of tender paper sale:-	23.01.2019	(upto 5.30PM)
Last Date of tender paper receipt:-	25.01.2019	(upto 3.00PM)
Date of opening:-	25.01.2019	(after 3.30 PM)

Eligibility Criteria :-

- 1 **The original manufacturer or Their authorised dealer**
- 2 All other terms & conditions as per BSNL EW-6 and BSNL EW-8 form.
- 3 The tenderer shall submit the tender in 2 sealed covers marked as cover 1 st and 2nd inscribing the name of work. Both should be separate & they should not be enclosed in common third cover. The first cover should contain the earnest money deposited in the shape of demand draft /pay order of a schedule bank/nationalised bank/state bank guaranteed by reserve bank of India drawn in favour of A.O(CASH), BSNL,GMTD, Bhubaneswar. In case submitting tender down loading from web site , the 1 st cover should contain DD towards cost of tender document and EMD drawn in favour of A.O(CASH), BSNL,GMTD, Bhubaneswar along with attested copy of eligible criteria. The second cover contains the tender documents, if the 1 st cover is not annexed in proper form, the second form containing tender will not be opened at all.
Note :- I) The company or firm or any other person is not permitted to tender for work in BSNL unit in which his/her near relative(s) is(are) posted .
- 4 If the date of opening is declared as holiday, then the tender shall be opened on next working day.
- 5 The tender documents shall not be sent through courier /post. The tender documents received through courier/ post shall not be opened / considered at all.

No:-PLG-04/BSNL-EDB/19/861

Dt.14/01/19

- 1) The C.E(E), BSNL Electrical Odisha Zone, Bhubaneswar
- 2) The Executive Engineer(E) BSNL Electrical Division, Sambalpur.
- 3) The Executive Engineer(E) BSNL Electrical Division,Cuttack
- 4) The Vigilance Officer O/o the CGMT Orissa Circle, Bhubaneswar.
- 5) The Accounts Officer, BSNL Electrical Division, Bhubaneswar.
- 6) The Notice Board.
- 7) Contractors

Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

Item rate tenders are invited on behalf of the BSNL from eligible contractors for the work of :-

Annual Comprehensive maintenance of 1No 13 Passenger capacity lift at Telephone Bhawan , Berhampur

The work is estimated to cost Rs.

120000.00 This estimate however is given merely as a rough guide.

- 1) Tender will be issued to **The original manufacturer or Their authorised dealer** completed work of magnitude as specified in press notification at page No. 4.
- 2) . Agreement shall be drawn with the successful tenderer on prescribed form no. 8 which is available as a Govt. of India publication, tender shall quote his rates as per various terms and conditions of the said form which will form part of the agreement .
- 3) . The time allowed for carrying out the work will be **24Months**
- 4) . The availability of individual site will be specified in the award letter.
- 5) . Receipt of applications for issue of forms will be stopped by 1600 Hrs. two days before the date fixed for opening of tenders. Issue of tender forms will be stopped two days before the date fixed for opening of tenders.

Tender documents consists of plans , specifications, the schedule of quantities of the various classes of work to be done and the set of terms and conditions of contract to be complied with by the whose tender may be accepted and other necessary document can be seen in the office of the Executive Engineer (E),BSNL ELECTRICAL DIVISION , Bhubaneswar between 11.00 AM & 04.00 PM every day except on Sunday and public Holiday. Tender documents, excluding standard form, will be issued from his office , during the hours specified above on payment of Rs. **590.00** only in cash.

6) . The tender must produce an Cartered Accountant certificate in the revised form as modified under Ministry of Finance O.M. No. 67/30/69/ITAL dated 02.07.1970 as amended from time to time before tender papers can be sold to him.

7). Tenders, which should always be in sealed envelope, with the name of work and due date written on the envelope, will be received by

Executive Engineer (E), BSNL Electrical Division, Bhubaneswar. up to 03.00 PM on **25.01.2019** and will be opened by him or his suthorized representative in his office on the same day at 03.30 PM.

8) The tender shall be accompanied by earnest money of Rs. **2400** in the form of DD of a scheduled Bank issued in favour of Accounts Officer(CASH), BSNL, GMTD, BHUBANESWAR, the amount being credited to Nationalized Bank / State Bank .

9). The description of the work is as follows :-

Name of the work :-

Annual Comprehensive maintenance of 1No 13 Passenger capacity lift at Telephone Bhawan , Berhampur

Copies of other drawings and documents pertaining to the works will be open for inspection by the tenderers at the office of the above mentioned officer. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools, plants, water, electricity access, facilities for workers and all other service required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and conditions and rates at which stores, tools and plants, etc. will be issued to him by the department and local conditions and other factors having a bearing on the execution, of the work.

1. The competent authority on behalf of the BSNL does not bind himself to accept the lowest or any other tender and reserves to himself the authority to reject any or all the tenders received without the assignment of any reason. **All tenderers in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.**

The public enterprises that avail benefits of the purchase preference should be subjected to adequate penalties for cost overruns etc.

2. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

3. The competent authority on behalf of BSNL reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

4. The contractor shall not be permitted to tender for work in the BSNL (responsible for award and execution of contracts) in which his near relative is posted as divisional accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the BSNL or in the Ministry of communication. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

5. No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of two years after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

The tender for the works shall remain open for acceptance for a period of ninety days from the date of opening of tenders. If any tender withdraws his tender before the said period or makes any notifications in the terms and condition of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money as aforesaid.

6. This Notice Inviting Tender shall form a part of the contract document. The successful tenderer / contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work sign the contract consisting of :-

a) The Notice inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading there to.

b) Standard C.P.W.D. form 8.

Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.

Near relative(s) of BSNL employee not permitted to tender :

The company or firm or any other person is not permitted to tend for works in BSNL unit in which his near relative(s) is (are) posted . The unit is defined as SSA/ Circle / Chief Engineer / Chief Arch / Corporate office for non- executive employees and all SSA in a circle including circle office / Chief Eng. / Chief Arch. / Corporate office for executive employees (including those called as Gazetted officers at present).

Therefore , it has been decided by the competent authority that a clause must be added in the tender and other related documents that the tenderer should give a certificate that none of his / her such near relatives is/ are working in the units as defined above where he is going to apply for tender work. In case of proprietorship form certificate will be given by the proprietor , for partnership firm certificate will be given by the partners and in case of limited company by all the directors of the company.

Any breach of these conditions by the company or firm or any other person, the tender / work will be cancelled and earnest money / security deposit will be forfeited any stage whenever it is so noticed. The department will not pay any damages to the company or firm or the concerned person. The company or firm or the person will also be debarred for further participation in the concerned unit.

FORMAT OF THE CERTIFICATE TO BE GIVEN BY THE FIRM/ PERSON:

I _____ S/O _____ R/O _____
here by certify that none of my relative(S) as defined below is/ are employed in BSNL unit as per details given in the tender documents. In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have absolute right to take any action as deemed fit / without any prior intimation to me.

- a) Members of Hindu Undivided family,
- b) They are husband and wife,
- c) The one is related to the other in the manner as father, mother, son(s) & son's wife (daughter- in - law), Daughter(s) & daughter's husband (son-in law , brother(s) & brother's wife , sister(s) & sister's husband(brother in law).

Signature of the firm / person.

DECLARATION

I (full name of Tenderer) hereby declare that I am fully aware of the terms and conditions of contracts for work presently prevailing in the Civil Wing of BSNL . I also declare that, I have thoroughly gone through the terms and agreements as contained in various clauses and Sub - Clauses of terms P.W.D. - 8 l/c up to date amendments therein . I (full name of contractor)

further declare that while submitting the tender for

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.....(full name of work).

I fully agree to abide by the aforesaid terms and conditions of the contract and shall be bound to enter into the agreement in case my tender is accepted.

I undertake to bear all liabilities i.e. duties etc. arising out of 46th amendments of constitution of India.

Date :-

(Full signature of the tenderer)

Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.

GENERAL SPECIFICATIONS.

- 1) The work shall be carried out as per current department / CPWD specifications.
- 2) Layout of the work shall be given at site of work by the Engineering - in Charge or his duly authorized representative.
- 3) Samples of the all articles shall be got approved from the Engineer - in Charge before they are used.
- 4) The work shall be supervised by the qualified supervisor from the contractor's side.
- 5) Any damage done o the building / equipment of the department shall be made good by the contractor without any extra cost.
- 6) No T & P shall be issued to the contractor by the department.
- 7) Testing shall be done in the pres4nce of the Engineering - in - Charge or his duly authorized representative.
- 8) The contract shall stand for guarantee against defective materials of manufacturering defects and workmanship for the work carried out by him for the period of one year from it's commissioning & make good / repair / replace the faults during this period without any extra cost , failing which the same shall got done at the risk and cost of the contactor. This is in superseesion to the period of 6 months as mentioned in the clause-16 of this agreement.
- 9) Security deposite of the contractor shall be released only after satisfactory completion of guarantee period.
- 10) Makes of product shall be as per product directory enclosed or approved by the Engineer - in - Charge.

Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.

"ESSENTIAL CONDITIONS OF CONTRACT "

The firm shall read carefully the following conditions and shall quote accordingly conforming all the points in their offer. Firm should specifically note that if they do not enclose E.M.D. with their tender , their tender will not be opened at all.

- 1 . No concessional form shall be issued.
2. Loading , unloading , transportation, insurance etc. shall all be included in their offer.
3. All the materials will be under the charge of the contractor till it is completed and handed over . No materials will be removed from site without written permission of the Engineer - in Charge.
4. Firm shall confirm to carry out the work as per the N.I.T. conditions.
5. **PAYMENTS TERMS** : No advance payments will be made. Stipulations like levy of interest if any payment is not made in speciefied time is not acceptable to the department.
6. **Offer should be clear** . Any ambiguous offer is liable fo rejection by the department. **There will be no negotiation with the lowest tenderer. Hence the firms are requested to quote carefully. Department's decision in this regard shall be final and binding on the tenerer . Offer with condition will be summarily rejected.**
7. **GST** : **The rates offered by the firm shall be exclusive of GST. The firm shall claim GST with the bill clearly furnishing the complete details of so included. BSNL under no circumstances will consider any claim of GST not included in the bill.**

MAINTENANCE SCHEDULE

MONTHLY

- 1 Complete check up of operation and safe working condition of lift including cleaning, oiling, replacement of faulty parts, alignment of replaced parts etc.
- 2 Checking for any abnormal noise /vibration & take corrective action.

QUARTERLY

- 1 Checking and tightening of electrical connections.
- 2 Clean internal parts of lifts.

YEARLY

- 1 Complete servicing of the lifts.
- 2 Check for any rust spots , dry , emery such spots , patch up with red oxide and paint.

SPECIAL CONDITIONS

In addition to the above the contactor has to perform the following jobs :

- 1 The agency has to deploy only trained and appropriately skilled personnel to regularly examine, lubricate and adjust the equipment and generally carry out planned maintenance in a systematic and controlled manner by using developed techniques and expertises
- 2 Renew all wire ropes/chains as often as required to maintain an adequate factor of safety , to equalize the tension of all hoisting ropes , repair or replace conductor cables and hoist way and machine room elevator wiring .
- 3 Systematically examine and adjust the following components
 - i) Machine , worm gear, thrust bearings, drive sheave bearings, brake contact , lining and components.
 - ii) Motor,motor generator, motor winding , rotating elements ,commutator , brushes, brush holder, bearing ,coil , resistances for operating and motor circuits , magnet frames and other mechanical parts.
 - iii) Controller, selector, levelling devices, cams , relays , solid state components e.g. PCBs, Transducers,resistors, condensers, power amplifiers , transformers, contacts , leads, dashpots , timing devices , steel selector tapes and mechanical and electrical driving equipment .
 - iv) Interlocks on hoist way door, hoist way foor hangers, guides, and automatic power operated door operator, car door hangers, car door contact, safely shoe, load weighting equipment, car frame, car safety mechanism & platform.
- 4 Examine periodically all safety devices and governors of make all customary safety tests.
- 5 The agency has to provide 24 x 7 hours emergency minor adjustment CALL –BACK service at no extra charge.

Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.

PROFORMA OF SCHEDULES

(Operative Schedules to be supplied separately to each intending tenderer)

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

Sr. No.	Description of item	Quantity	Rates in figures and words at which the material will be	Place of Issue
1	2	3	4	5
As mentioned in the Schedule of work				

SCHEDULE 'F'

Reference to General Conditions of contract.

Name of work:	Annual Comprehensive maintenance of 1No 13 Passenger capacity lift at Telephone Bhawan , Berhampur
Estimated cost of work:	120000.00
Earnest money:	2400

Performance guarantee	5% of the tendered value of the work in the form of Bank Guarantee from Scheduled Bank in respect of works with estimated cost put to tender exceeding Rs6 lacs.
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GENERAL RULES and DIRECTIONS:

Officer inviting tender:	Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.
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Definitions:

2(v) Engineer-in-Charge	Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.
2(vi) Accepting Authority	Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.
2(x) Percentage on cost of materials and labour to cover all overheads and profits.	10%

Clause 5

Time allowed for execution of work.	24Months
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Authority to give fair and reasonable extension of time for completion of work.	SE(E)
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Clause 12

12.1.2 (iii) Schedule of rates for determining rates for additional, altered or, substituted items that cannot be determined under 12.1.2 (i)and(ii)	NA ± the % over the rate entered in the schedule of rates	
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Clause.25

Authority competem for conciliation	S.E(E) not in charge
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Schedule-A

Name of work:

Annual Comprehensive maintenance of 1No 13 Passenger capacity lift at Telephone Bhawan , Berhampur

Sl. no.	Description of Items	Quantity	Rate (₹)	Unit	Amount (₹)
1	Providing Annual Comprehensive Maintenance of 1 no 13 passenger Lift i/c regular examinations, lubrications and adjustment of equipment and carry out planned maintenance in a systematic and controlled manner, replacement/repair of parts/components become damage and faulty due to normal wear and tear and during normal course of operations, renew of wire ropes/belts/chains etc. as often as required to maintain an adequate factor of safety, systematic examination and adjustment of all drives, controls, interlocks, safety and protection devices, sensors, indicators, cars, guide rails etc. making all customary safety tests periodically , providing emergency minor break down calls etc complete as required .(Make : - OTIS)	24		Months	
	Note : The rate quoted should be exclusive of GST.				

Executive Engineer (E), BSNL Electrical Division, Bhubaneswar.